

# St. Anthony's Triathlon Expo Contract

## Contact Information

Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Website: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**NOTE:** Applications by invitation only. Applications will not be accepted prior to December 15. Sponsor Contracts will be processed before Vendor-only contracts. Applications will not be considered unless accompanied by **payment in full** and signed by an authorized representative of the Exhibitor. Locations and space rental will be determined by SAT based on availability. Management reserves the right to assign exhibitor space on the betterment of the exposition. Non-sponsor vendors will be limited to a maximum of 600sf.

## Exhibit Space Requested

Tent Requests	#	Total
10x10 @ \$750		\$
One table and two chairs included per 10x10		
<b>TOTAL:</b>		\$
Additional space is available, space permitting, per fee schedule on the last page.		

Space Choice	
1 <sup>st</sup>	Will be selected by SAT Event Management
2 <sup>nd</sup>	
3 <sup>rd</sup>	
Electrical Requirements	

Enclosed is a check in the amount of \$\_\_\_\_\_ as payment in full for the space requested. Faxes will be accepted for credit card payments only. **Please make checks payable to:** St. Anthony's Triathlon, 1200 Seventh Ave. N., St. Petersburg, FL 33705. **Direct all inquiries to:** Susan Daniels (Phone: (727) 820-7790 | Fax: (727) 825-1599).

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_  
 Name on Card: \_\_\_\_\_

### Space Confirmation by St. Anthony's Triathlon

Date Received:	Amount Received: \$	Check #:
Space Assigned:		

**Please return a copy of the completed application and full payment by January 31, 2017.**

We wish to reserve and contract for the following exhibit space in accordance with, and we agree to the terms, conditions, rules and regulations governing exhibitors as set forth on this contract and the exhibit package, of which this is a part. I have received, read and agree with the 2017 Rules and Regulations for Exhibitors.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 2017 RULES AND REGULATIONS FOR EXHIBITORS

(Retain for your records)

## **TERMS & CONDITIONS:**

The company/organization (Exhibitor) is granted use of exhibit space conforming to the 2017 floor plan for the purpose of displaying or selling triathlon or sports related products and services. Subletting of exhibit space is not permitted, which includes renting, sharing, donating or in any way allowing another company/organization/person to display, advertise or take orders. SAT will not permit non-exhibitors to canvass, solicit, hold meetings, or distribute literature or other promotional devices at the event.

The terms of the Contract and regulations and conditions of the exhibition were formulated in the mutual interest of the companies, athletes and St. Anthony's Triathlon (SAT). Points not covered are subject to the decision of SAT which reserves the right to make any changes in the best interest of the exhibition including such modifications as may be necessary to adjust the floor plan to meet the needs of the event and its exhibitors. The Exhibitor agrees to comply with this Contract and the regulations and conditions set forth by SAT.

**SAT reserves the right to reject any applications and to cancel space at any time during the event for failure to conform to rules and regulations.**

## **PAYMENT:**

Payment in full must accompany all space applications. The booth rental fee is shown in the Exhibition Package. The booth fee includes electrical power supply (110v). Excessive electrical supply requests or requests for electric other than 110v will result in an additional charge and must be requested in advance of the exhibition.

## **CANCELLATIONS:**

All cancellations must be submitted in writing to SAT. Cancellations before April 1, 2017 will result in forfeiture of 50% of the total booth fee; cancellations after this date will result in the forfeiture of the total booth fee. Any reduction in booth space will be treated the same as a booth cancellation and will be refunded accordingly. If the event must be canceled for any reason, SAT's damages will be limited to the return of the booth rental fee. This Contract will be interpreted under the laws of the State of Florida.

## **SPACE ASSIGNMENT:**

Contract with full payment will be processed based on priority of Sponsorship level (Title, Presenting and Level). All Sponsor contracts will be processed before Non-Sponsor Vendor Contracts. Similar Level Sponsors will be processed on a first come basis. Corner and end spaces are automatically reserved for Sponsors.

**\*NOTE:** Sponsors must have a fully executed Sponsorship Agreement to be considered at the time of assignment.

Applications will not be considered unless accompanied by the contract payment in full and signed by an authorized representative of the Exhibitor. SAT Management reserves the right to assign exhibitor space for the betterment of the exposition.

## **LIMITATIONS ON DISPLAYS:**

Exhibitor shall not display or place product, sign, partition, person, apparatus, shelving, or other construction which extends beyond their booth space without permission from SAT.

## **SAFETY:**

Exhibitor is responsible for the safety of all individuals who work and visit your booth. Exhibitor must design and construct their space with safety in mind. All products must be displayed in a safe and tasteful manner. Power cords and display units must be secured as not to create a safety hazard. Combustible materials, gasoline, kerosene, acetylene and other flammable or explosive substances are prohibited. Gasoline powered units must meet local fire prevention regulations.

**Food:** Distribution of food or food-products must comply with Florida Department of Health standards for food safety. Absolutely no liquor or other alcoholic beverages may be distributed or served by exhibitors without prior approval from SAT.

**Security:** Exhibitor is responsible for securing their booth and products at the end of each night. SAT will provide security at the close of the Expo until the opening the next morning to secure the venue.

**SET-UP & BREAK DOWN:**

Exhibitor agrees to be fully set-up by 11am on Friday, April 28, 2017 and also agrees to be completely vacated by 9:30pm on Saturday, April 29, 2017. If the Exhibitor fails to meet these deadlines, the Exhibitor will be assessed a fine of \$200/hour for each hour they run over. No Exhibitor vehicles will be allowed in the Expo area while the Expo is open (between the hours of 11am to 7pm on Friday and 10am to 7pm on Saturday. If Exhibitor needs to have deliveries during the Expo, arrangements must be made with the Expo Coordinator in advance. Booths must remain intact and manned until the end of the expo at 7pm on Saturday. Exhibitors agree by signing the Contract that they will remain open until the official close of the Expo. Any infraction of this rule will jeopardize the Exhibitor's participation in future SAT Expos and will result in loss of seniority for future years' exhibit space.

**EXHIBITOR CREDENTIALS:**

Exhibitors shall furnish SAT with an advance list of their representatives on forms provided by SAT by March 1, 2017. Representatives must be registered and wear credentials at all times. Credentials are not transferable. Exhibitors are responsible for the conduct and activities of their Representatives at the Expo. SAT reserves the right to request the removal of any Representative whose conduct is deemed inappropriate by SAT. Exhibitors may not participate in the SAT drawing for prizes.

**PROHIBITED ACTIVITIES:**

No interviews, photography, videotaping or recording at the event or on event property is allowed. St. Anthony's Health Care is the sole owner of the St. Anthony's Triathlon the use of its name and logo. Any unauthorized use of the name, logo or images is strictly prohibited. SAT reserves the right to determine the eligibility of any company or product for inclusion in the Expo, it may at its sole discretion exclude Exhibitor Contracts from competitors of SAT, St. Anthony's Health Care or any of its departments or services.

**NOISE AND SOUND:**

Musical instruments, radios or any noise-making devices or amplifying systems shall be operated only at a level which will not interfere with other exhibitors or add unduly to general acoustic inconvenience or interfere with the SAT PA system.

**NON-LIABILITY:**

It is expressed, understood, and agreed by each and every contracting exhibitor, his agents, and his guest that neither SAT, St. Anthony's Hospital, its agents, employees, or contractors shall be liable for loss of damage to the goods or properties of exhibitors. At all times, such goods and properties remain in the sole possession and custody of each exhibitor. Upon signing the Contract Exhibitor agrees to defend and indemnify SAT, its management, officers, members, sponsors, employees, and agents and to hold them harmless from all claims, demands, actions, complaints, suits or liability for any property damage, personal injury or other damages sustained by any individual or entity, including the exhibitor and his agents or employees, on or about the venue or otherwise arising out of the Exhibitor's participation on the exposition, including such injury or damage of any nature which may result, in whole or in part, from the negligence of any of the employees or agents of the exhibitor.

It is expressed, understood, and agreed by SAT & St. Anthony's Hospital, its agents, and guest that neither Exhibitor its agents, employees or contractors shall be liable for loss of damage to the goods or properties of other exhibitors. At all times, such goods and properties remain in the sole possession and custody of each exhibitor. Upon signing the Contract SAT agrees to defend and indemnify Exhibitor, its management, officers, members, sponsors, employees, and agents and to hold them harmless from all claims, demands, actions, complaints, suits or liability for any property damage, personal injury or other damages sustained by any individual or entity, including the SAT and its agents or employees, on or about the venue or otherwise arising out of the SAT's participation on the exposition, including such injury or damage of any nature which may result, in whole or in part, from the negligence of any of the employees or agents of SAT.

SAT shall have no liability whatsoever for any matter resulting from strikes, fire, weather, acts of terrorism or war or other acts of God.

## 2017 Booth Fee Schedule

Number of 10x10 Booths	Total Square Feet	Total Cost
1	100	\$750
2	200	\$1,450
3	300	\$2,100
4	400	\$2,650
6	600	\$3,600

*Non-sponsor vendors are limited to a maximum of 600 square feet.*